

The Open Space and Trails Committee met on Thursday, October 2, 2014 at 5:00 p.m. at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

**THOSE PRESENT WERE:**

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux	Member
Debra Harper	Member
Karen Tisdell	Member
David Popken	Member
Alesia Hammock	Secretary

**1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

There were no comments.

**2.0 BUSINESS**

**2.1 Staff Appreciation Luncheon scheduled for October 8.**

Ms. Burton stated that committee members should arrive at Carothers at 11:00 to set up.

**2.2 Happy Hikers event scheduled for November 15.**

Ms. Burton stated that she will confirm the date of November 15 as well as the time. Additionally, she will pick up the snacks for the Happy Hikers.

**2.3 Consider advisability of a dog park. (Comeaux)**

Ms. Comeaux stated that she had no additional updates. Ms. Burton stated that a dog park would create maintenance issues for staff.

**2.4 Update on acquisition of trees. (Coggeshall)**

Mr. Coggeshall stated that the trees should be coming late October or early November.

**2.5 Consider updates on the previously discussed items:**

- **Little Free library** – Ms. Burton stated that it is not being used now that school has started and anticipates that it will be slower in winter, more active in summer
- **Marsh planting** – Ms. Tisdell stated that 150 people planted marsh grass; more people are coming out to plant five more buckets of grass.
- **Meeting with staff** – Ms. Burton reported that there is no additional money for trees in Baybrook.

**3.0 ROUTINE BUSINESS****3.1 Update on recent and ongoing park activities and improvements.**

Ms. Burton asked members to check on parks and report to Saul. She added that they should also let staff know the status of doggie bags in each park.

**3.2 Approve the minutes of the September 4, 2014 meeting.**

Motion was made by Ms. Antrobus and seconded by Mr. Popken

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

**3.3 Consider Action Items Checklist which is attached and made a part of this agenda.**

#10 – Quarterly report to Council will be October 21. Ms. Burton gave an overview of the items on which she will report.

Ms. Antrobus stated that members should consider bigger projects to place on the “wish list.”

Ms. Burton stated that she would like to invite the city manager or assistant city manager to the November meeting to report on upcoming developments and plans within the city.

**3.4 Consider Action Items Checklist for Staff which is attached and made a part of this agenda.**

Ms. Burton stated that staff would place top soil and plant winter rye next to the parking lot by the pier in Pine Gully; Ms. Antrobus will provide cuttings. Staff has now placed a no parking sign on the trail at Pine Gully Park. They are also placing doggie bags in the park.

**3.5 Consider upcoming meeting dates and agenda items.**

The next meeting is scheduled for November 6. Agenda items should include:

- Happy Hikers
- Dog Park
- Trees
- Report on new projects

Upon motion, the meeting was adjourned at 5:54 p.m.



  
Helen Burton, Chair

  
Meredith Brant  
Assistant City Secretary